

**MINUTES OF WORKING MEETING OF THE
CONCHO WASTEWATER IMPROVEMENT DISTRICT**

August 12, 2017

Call to Order was at 9:09am. Meeting was held at the CWID/ Livco Water Co office at #1 CR 5100.

Attending was Susan Maddock, Tracy Howard, and Bill Wilder. Jenni Wicks attended as Clerk and Manager. No public attended.

1. Approval of minutes for June 17, 2017: Maddock motioned to approve. Wilder seconded. All voted in favor to approve.
2. Discussion of financials with manager. Wicks stated that there are no unexpected expenses from the last meeting. Wicks explained that the projections will now include a projected tax revenue income.
3. Wicks explained that a prospective customer adjacent to the current district boundaries has notified her that they want to connect to the sewer system. The parcel is #201-31-001A. She is not sure when they will start construction but felt that it would be best to get the Board's approval now so when they are ready for their permit, Wicks can start the process right away. Wilder motioned to put it to a vote. Howard seconded. All voted in favor of expanding the district to include parcel #201-21-001A when they request a permit.
4. Wicks discussed the status of the current repairs. The planned repairs are progressing as planned. The first station behind the old motel is almost done and there was no need to install a new pump. The second lift station (#2) will start in mid-September and the third project will be started in October or November.
5. Wicks discussed with the board that a bi-annual review needs to be done on the accounts. She received multiple estimates and the least expensive was one from a firm in Flagstaff for \$2800. Maddock suggested contacting Carol Smith CPA in Concho as she does the reviews for the fire department. Wicks will contact Ms. Smith to get an estimate.
6. Howard mentioned that Concho Can may be requesting hookup information for the park at the last meeting. She stated at this meeting that this will not be needed at this time as they are going to choose another site.
7. The next meeting will be Nov 4 at 9:00am at the CWID/Livco office.
8. Maddock motioned to adjourn. Wilder seconded. All voted in favor of adjourning at 9:43am

Dated this 8th day of Aug, 2017

CONCHO WASTEWATER IMPROVEMENT DISTRICT



Jenni Wicks, Clerk