

**MINUTES OF WORKING MEETING OF THE
CONCHO WASTEWATER IMPROVEMENT DISTRICT**

March 21, 2017

Call to Order was at 4:30pm. Meeting was held at the CWID/ Livco Water Co office.

Attending was Susan Tracy Howard and Pat Murphy. Susan Maddock was absent. Jenni Wicks attended as Clerk and Manager.

1. Approval on minutes for February 7, 2017
Murphy motioned to approve the minutes. Howard seconded. All voted in favor.
2. Vote to accept Bill Wilder to replace Pat Murphy on the Board.
Wilder explained that he is not living in Concho full time yet but when he cannot attend a meeting he will attend by phone. He has experience in different types of construction including installations, constructions, and inspections. He asked about tasks other than attending the board meetings. Murphy explained that the day-to-day tasks are handled by Livco Water Co as the management for the district so there are not really any other tasks that the board needs to be involved in other than budgeting and watching how the funds are handled by the management company.
Howard motioned to vote. Murphy seconded. All voted in favor of having Bill Wilder officially join the board starting April 1. Murphy's last day will be March 31.
3. Selection of officers: Wicks said that Maddock did not want to change her current position as Treasurer/Secretary. Howard said she would take the President's position if that works best. Wilder said he would fill whichever position was needed. Murphy motioned to table the selection of officers until the next meeting when Maddock will be able to attend. Howard seconded. All voted in favor to table the selection of officers. Wicks mentioned that after the officers are elected, the board members and Wicks will need to go to National Bank to sign a new checking signature card.
4. Wicks gave a report on current repairs and projects and financials
The new manhole will be replaced on March 23.
There were 2 plugged sewer lines - one in Unit 5A and one in Unit 5B. Livco maintenance was able to clear one of the plugs but Livco had to hire the City of St. Johns to bring their equipment and clean out the other one. Wicks stated that the next budget should include hiring a company to clean out and possibly get a video of the lines in Unit 5A and 5B that tend to clog.
Wicks contacted SRP about SRP's well drying up the POC well. They have their hydrologists looking into it and will report back.
The #2 pump in the Lift Station #2 is bad. A new one needs to be included in the next budget.
The current income and expenses are as projected with nothing unusual to report.
5. Discussion of Open Meeting Laws: Murphy stated that all board members must be aware that they cannot discuss anything about CWID outside of the board meetings. As this is a small town, it is easy to see another board member at other venues so all board members must be careful not to bring up CWID business even as a casual remark.
6. The next meeting will be April 25 at 4:30pm at the CWID/Livco office.
7. Murphy motioned to adjourn. Howard seconded. All voted in favor of adjourning at 5:20pm.

Dated this 19thst day of April, 2017

CONCHO WASTEWATER IMPROVEMENT DISTRICT



Jenni Wicks, Clerk